

## **Saint Louis Story Stitchers Artists Collective**

**[storystitchers.org](http://storystitchers.org)**

**Employment Status: New Position**

**Regular: Review**

**Role: Administrative, Exempt**

**Job Title: Director**

The ideal candidate knows that artists can be catalysts for social change and is excited to collaborate with artists, teenagers and young adults to join and support their efforts in strengthening the 5-year-old organization. They have a strong background in nonprofit program management and enjoy all aspects of this work which includes detailed planning and facilitation of creative hands-on work in city neighborhoods, working with youth, writing, record keeping and administration. They're looking for an opportunity that gives them a chance to grow as a leader while working collaboratively with others and they're up for learning new skills and taking on responsibilities at a small organization.

### **About Us**

We seek a professional for the position of Director in St. Louis, MO.

Saint Louis Story Stitchers Artists Collective gathers African American youth ages 16-24 years old to talk about current issues and turn that into art aimed at creating social change. The Artists Collective's current focus is bullying, bias, and gun violence. Story Stitchers promote peace and understanding through a unique brand of urban storytelling, art, and hip-hop. Story Stitchers work on the root causes of youth gun violence including the trauma of poverty and the lack of adult guidance and mentorship by providing ongoing vocational training, safe spaces to gather, relevant cultural experiences, meaningful methods of self-expression, and character education through weekly meetings, in-school assembly programs, community building, and performances. The work of the Collective is authentic and powerful. It documents black history through written word and art including poetry, photography and video recordings while training the next generation to become active, engaged citizens. Programs become a force multiplier, rippling into families, schools and neighborhoods and offering solutions to pervasive urban problems.

### **Position Summary**

The Director is responsible for the coordination and administration of on-the-ground programs and administrative duties of the nonprofit including administering the day to day operations of the organization.

The Director works directly with artists and youth in the organization and supports their work through planning, organizing, administering, attendance, advocacy, and marketing.

The Director reports to the President of the Board of Directors who also serves as the CEO.

The position is a one-year appointment with the possibility of reappointment contingent upon successful review by the Board of Directors and the availability of adequate funds.

Employment is contingent upon successful fulfillment of the position's responsibilities and may be terminated with two-week's notice, at the will of the Board of Directors.

---

### **Responsibilities**

- Ensure that program activities operate within the policies and procedures of the organization and comply with all relevant legislation and professional standards
- Plan and execute programmatic details
- Maintain detailed written records for the organization
- Ensure all youth and volunteers register in writing, receive orientation, and proper training for each project
- Oversee youth interns, track hours as needed

### **Qualifications**

- 2 years of experience in a related field preferred
- High School diploma, GED required
- Bachelor's or Master's degree preferred
- A deep and proven commitment to diversity and inclusion
- Experience working with and engaging diverse youth and communities
- Capacity to create a harmonious, safe, and supportive environment that welcomes and respects all people, including but not limited to those who represent all racial, ethnic, religious, gender, gender-presentation, sexuality, geographic, cultural, ability, and socioeconomic groups.
- Able to work a flexible schedule, including weekends
- Ability to adhere to planned schedules without tardiness
- Reliable transportation
- A team player
- Excellent verbal and written communication skills
- Experience in managing and facilitating programs of a nonprofit organization preferred
- Experience serving arts organization preferred
- Working knowledge of Word, Google drive, Excel preferred

### **Professional Requirements**

- Strong appreciation of the arts and artists
- Comfortable working in a variety of educational, civic and cultural environments
- Attention to detail
- Strong writing skills
- Ability to accept criticism

- Ability to thoroughly organize activities and successfully complete duties
- Maintain a positive attitude
- Strong commitment to the mission and work of the organization
- Service orientation
- Strong belief in youth
- Ability to prioritize collaborative work

### **Organizational Relationships**

Reports to the President of the Board of Directors. Interfaces with Artists in Residence, Stitchers Youth Council, summer youth jobs interns, volunteers, community partners.

### **Policies**

Equal Opportunity Employer Minorities/Female/Veteran/Disabled

---

**Open until filled.**

### **To Apply:**

Send the following:

- Cover Letter
- Resume
- Three professional references
- Pre-employment screening required

To:

Saint Louis Story Stitchers Artists Collective  
616 N Skinker Blvd.  
St. Louis, MO 63130  
Attention: Susan Colangelo, President & CEO

Or email to: [SusanC@storystitchers.org](mailto:SusanC@storystitchers.org)